



Buckinghamshire Council Cabinet/Leader forward plan

The local authorities (executive arrangements) (meetings and access to information) (England) regulations 2012

This is a notice of an intention to make a key decision on behalf of Buckinghamshire Council (regulation 9) and an intention to meet in private to consider those items marked as 'private reports' (regulation 5).

A further notice (the 'agenda') will be published no less than five working days before the date of the decision meeting and will be available via the Buckinghamshire Council website ([Cabinet agendas](#) / [Leader decisions](#)).

All reports will be open unless specified otherwise.

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Cabinet 14 February 2023				
Budget Scrutiny 2023 Report To consider the budget scrutiny report from the Budget Scrutiny Inquiry Group.		Councillor Ralph Bagge Chris Ward		23/11/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Capital and Investment Strategy To recommend the Strategy to Full Council</p>		<p>Councillor John Chilver Mark Preston</p>		21/12/22
<p>Care Leaver Council Tax Disregard The introduction of a Discretionary Council Tax Discount scheme for Buckinghamshire Council Care Leavers works alongside our Local Offer to support young care leavers in taking on the responsibility of having their own property and being able to support themselves financially. One of the key points of the Local Offer is for Buckinghamshire Council to meet the obligation of paying Council Tax for the Care Leaver up until the age of 21 where they continue to interact with the Leaving Care team. This policy framework sets out the Council's approach to the award of discretionary Council Tax discount for Care Leavers from April 2023.</p>		<p>Councillor John Chilver Mark Preston</p>		16/1/23
<p>Council Tax Second Home Premium Government regulation has changed to enable a 100% premium to be introduced for council tax bills on seconds homes.</p>		<p>Councillor Martin Tett Mark Preston</p>		23/11/22
<p>Council Tax Support Fund To recommend to full council the adoption of the discretionary Council Tax Support Fund Policy for Buckinghamshire local council tax support claimants</p>		<p>Councillor John Chilver Mark Preston</p>		2/2/23

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<p>Highways Frameworks 1 & 2 Award To agree the award for the frameworks of the Highways Services.</p>		<p>Councillor Steve Broadbent Kevin Goad</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>8/9/22</p>
<p>Medium Term Financial Plan and Capital Programme For Cabinet to recommend the final budget to Council</p>		<p>Councillor Martin Tett Dave Skinner</p>		<p>7/11/22</p>
<p>Place Based Growth Model A proposed new model of strategic governance across Buckinghamshire that aims to strengthen the work currently undertaken by partners including supporting and developing key sectors, providing a strong and independent business voice, taking forward skills delivery and combining this with a wider focus on health, equality, education, place and regeneration.</p>		<p>Councillor Martin Tett Richard Ambrose</p>		<p>23/12/22</p>
<p>Q3 Performance Report 2022-23 Quarterly report</p>		<p>Councillor John Chilver Matthew Everitt</p>		<p>7/11/22</p>
<p>Cabinet 21 March 2023</p>				

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Buckinghamshire Combatting Drugs Strategy To agree the Buckinghamshire Multi-Agency Combatting Drugs Strategy. This will support delivery of the government's 10 year strategy to reduce drug use, drug-related crime, deaths and other harms.</p>		<p>Councillor Angela Macpherson Dr Jane O'Grady</p>		16/1/23
<p>Building Control Fee Increase Report to increase the Building Control fees</p>		<p>Councillor Peter Strachan Androulla Andreou</p>		26/1/23
<p>Council Access Point improvement Feasibility paper to move the 3 CAP+ sites out of main council offices into larger library locations</p>		<p>Councillor Clive Harriss, Councillor John Chilver Sarah Murphy-Brookman</p>		23/11/22
<p>Food and Health and Safety Service Plan and policies The Food Standards Agency's (FSA) Code of Practice and the Health and Safety Executive (HSE) require local authorities to produce and publish an annual service plan that demonstrates how the authority will work to deliver its food safety and health and safety service. The Office for Product Safety and Standards also requires local authorities to produce and publish their enforcement policies and to ensure that they comply with The Regulator's Code.</p>		<p>Councillor Mark Winn Ian Snudden</p>		21/12/22

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<p>Indoor Leisure Facilities Strategy Report To provide an assessment of indoor sports and leisure facilities, considering future opportunities and demand around this provision.</p>		<p>Councillor Clive Harriss Sophie Payne</p>		26/1/23
<p>Libraries Vision and Strategy A high level vision and five year strategy demonstrating how Buckinghamshire Libraries will deliver sustainable high quality services and contribute to key local and national priorities and agendas.</p>		<p>Councillor Clive Harriss Sophie Payne</p>		26/1/23
<p>Q3 Budget Monitoring Report 2022-23 Quarterly report</p>		<p>Councillor John Chilver Dave Skinner</p>		7/11/22
<p>Safer Buckinghamshire Plan 2023-26 To ratify the Safer Buckinghamshire Plan for 2023-26.</p> <p>Buckinghamshire Council is a statutory member of the Safer Buckinghamshire Board which is the statutory Community Safety Partnership for Buckinghamshire.</p> <p>A key responsibility of the Safer Buckinghamshire Board is to maintain the Community Safety Plan for Buckinghamshire, based upon the strategic assessment of crime and community safety in the county, public engagement and other insight into crime and the causes of crime in Buckinghamshire.</p>		<p>Councillor Steve Bowles Dr Jane O'Grady</p>		7/10/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Cabinet 11 April 2023				
<p>Buckinghamshire Healthy Ageing Strategy 2023-28 To approve the Council's Healthy Ageing Strategy 2023-2028. The Healthy Ageing Strategy sets out how the Council and its partners will work to make Buckinghamshire more age friendly, which is a priority in the Joint Health and Wellbeing Strategy. This will support Buckinghamshire residents to live healthy, fulfilling, and independent lives for as long as possible, to 'age well'.</p>		<p>Councillor Angela Macpherson</p> <p>Dr Jane O'Grady</p>		23/12/22
Cabinet 9 May 2023				
<p>6 Monthly Adult Social Care update To provide Cabinet with an update on the national and local issues relating to adult social care in Buckinghamshire.</p>		<p>Councillor Angela Macpherson</p> <p>Gill Quinton</p>		16/1/23
<p>Annual report of the Buckinghamshire Shareholder Committee For Cabinet to note the work undertaken by the Committee in 2022-23.</p>		<p>Councillor John Chilver</p> <p>Richard Ambrose</p>		26/1/23
February 2023 Leader Decisions				
<p>A355 Bowl Barrow Way - New Speed Limit and Clearway Report to be written with recommendations upon the conclusion of a statutory consultation on proposal to introduce new speed limit and clearway</p>	Beaconsfield	<p>Councillor Steve Broadbent</p> <p>Ujjwal Kakkar</p>		21/12/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>A41 Gatehouse Road, Aylesbury - amendments to parking restrictions To write report following statutory consultation for changes to the parking restrictions outside the new Sainsbury's Aylesbury development</p>	Aylesbury North West	Councillor Steve Broadbent John Pateman		23/12/22
<p>A413 Winslow - 30mph speed limit extension Report to be written with recommendations upon the conclusion of a statutory consultation on proposal to extend the 30mph speed limit on A413 Winslow (near to junction with Furze Lane)</p>	Winslow	Councillor Steve Broadbent John Pateman		7/12/22
<p>Adult Social Care Travel Assistance Policy To agree the travel assistance policy for Adult Social Care</p>		Councillor Angela Macpherson Tracey Ironmonger		22/9/22
<p>All-age Autism Strategy To agree the All-age Autism strategy for Buckinghamshire</p>		Councillor Angela Macpherson Simon Brauner-Cave		11/5/22
<p>Annual Fee Uplift for Adult Social Care Providers 2023/24 To approve proposals for fee increases to adult social care providers to support care market sustainability in Buckinghamshire.</p>		Councillor Angela Macpherson Tracey Ironmonger	Part exempt (<i>para 3</i>)	21/12/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Assets of Community Value To agree the changes to procedure for managing Buckinghamshire Council's Assets of Community Value and Community Right to Bid Process</p>		<p>Councillor Steve Bowles Nick Graham</p>		<p>8/9/22</p>
<p>Award of Consultancy Services via ESPO (Eastern Shires Purchasing Organisation) Framework Lot 2d General Finance To award the Financial consultancy contract to provide support across Neighbourhood Services</p>		<p>Councillor Gareth Williams Gurbaksh Badhan</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/11/22</p>
<p>Award of Consultancy Services via ESPO (Eastern Shires Purchasing Organisation) Framework Lot 8b Environmental and Sustainability To award the Engineering consultancy contract to provide support across Neighbourhood Services</p>		<p>Councillor Gareth Williams Gurbaksh Badhan</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/11/22</p>
<p>Award of Consultancy Services via ESPO (Eastern Shires Purchasing Organisation) Framework Lot 8h Waste and Recycling To award the Technical consultancy contract to provide support across Neighbourhood Services</p>		<p>Councillor Gareth Williams Gurbaksh Badhan</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/11/22</p>

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<p>Bierton Traffic Calming Public consultation is to be carried out on a traffic calming scheme along the A418 through Bierton. The proposals include; narrowings, chicanes, build-outs, and pedestrian, cycle, and bus stop improvements. Public consultation and the delivery of a traffic calming scheme was secured as a s106 obligation of the nearby Kingsbrook development.</p>	Aston Clinton & Bierton	Councillor Steve Broadbent Christine Urry		25/5/22
<p>Budget Adjustments to the Approved Capital Programme To approve changes to the Approved Capital Programme</p>		Councillor John Chilver Sue Palmer		14/9/20
<p>Business Case for the recommissioning of The Vines (respite service for Children and Young People) To agree the Business Case for the recommissioning of The Vines - a six bedded unit providing residential short breaks to disabled young people aged 11 – 19 years old with behaviours that challenge which is due for renewal on 1st April 2022. This is for a 2 year contract with one year extension.</p>		Councillor Anita Cranmer Tracey Ironmonger	Part exempt <i>(para 3)</i>	18/8/21
<p>Calvert Parking Restrictions To introduce two bus stop clearways on Brackley Lane, Calvert and double yellow lines ("No Waiting at any Time") at the junction of Brackley Lane and Werner Terrace, opposite the bus stop clearways, and across vehicular accesses.</p>	Grendon Underwood	Councillor Steve Broadbent Tara Rutland		26/10/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Chilterns Beechwoods Mitigation Strategy Report to consider the recreational disturbance mitigation strategy for Ashridge Commons and Woods.</p>	<p>Amersham & Chesham Bois; Aylesbury South East; Chesham; Chess Valley; Chiltern Ridges; Great Missenden; Ivinghoe; Little Chalfont & Amersham Common; Penn Wood & Old Amersham</p>	<p>Councillor Peter Strachan Simon Meecham</p>		<p>18/10/22</p>
<p>CYP Integrated Therapies Recommission of the Buckinghamshire Children and Young People's Integrated Therapies service</p>		<p>Councillor Anita Cranmer Marie-Claire Mickiewicz</p>	<p>Part exempt <i>(para 3)</i></p>	<p>30/6/22</p>
<p>CYP Integrated Therapies Strategy Sign off of CYP Integrated Therapies Strategy</p>		<p>Councillor Anita Cranmer Marie-Claire Mickiewicz</p>	<p>Part exempt <i>(para 3)</i></p>	<p>30/6/22</p>
<p>Determined Admission Arrangements 2024 Agreed admission arrangements for voluntary controlled and community schools, County scheme for 2024/25 academic year and Relevant area for 2025 following public consultation.</p>		<p>Councillor Anita Cranmer Debbie Munday</p>		<p>26/1/23</p>

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<p>Domiciliary Care Procurement Vehicle Decision to go out to tender to procure domiciliary care services for adults in Buckinghamshire.</p>		<p>Councillor Angela Macpherson Erica Taylor</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>2/3/22</p>
<p>Future Commissioning of Supported Living Contracts Decision on the future commissioning intentions for Supported Living Block contracts and decision to go out to advert for multiple Supported Living services following the upcoming expiry of existing contracts.</p>		<p>Councillor Angela Macpherson Tracey Ironmonger</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>18/10/22</p>
<p>Haddenham Parking Restrictions Scheme proposing to introduce parking restrictions on Tibbs Road, Haddenham.</p>	<p>Bernwood</p>	<p>Councillor Steve Broadbent Daniel Pearson</p>		<p>24/3/22</p>
<p>Harmonisation of Pest Control Fees The harmonisation of policy and fees regarding which residents are able to access subsidised pest control treatment.</p>		<p>Councillor Mark Winn Jacqui Bromilow</p>		<p>30/8/22</p>
<p>Hicks Farm Rise, High Wycombe - Proposed Traffic Calming Public consultation is to be carried out on a vertical traffic calming scheme along Hicks Farm Rise between Baring Road and Gayhurst Road. The proposals include; advance warning signs and speed cushions.</p>	<p>Totteridge & Bowerdean</p>	<p>Councillor Steve Broadbent Bestman Agu</p>		<p>26/10/22</p>

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<p>Market Sustainability Plan To agree the Market Sustainability Plan.</p> <p>As part of its adult social care reform programme, the government requires local authorities to submit a Market Sustainability Plan in February 2023. The Market Sustainability Plan requires councils to identify the key risks to the adult social care market and plans to address those risks, including how the council will move towards a fair cost of care over the next 3 years.</p>		<p>Councillor Angela Macpherson</p> <p>Tracey Ironmonger</p>		26/10/22
<p>New Council Offices To approve the submission for a Certificate of Immunity from listing for the Council's Walton Street Offices / New County Hall</p>	Aylesbury North; Aylesbury North West	<p>Councillor John Chilver</p> <p>John Reed</p>		16/1/23

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<p>Public Spaces Protection Order extensions Four Public Spaces Protection Orders (PSPO's) are due to expire in March/April 2023 and will be extended for a further three years. Public and members consultation will begin shortly.</p>	Abbey; Amersham & Chesham Bois; Booker, Cressex & Castlefield; Chalfont St Giles; Chalfont St Peter; Chesham; Chess Valley; Chiltern Ridges; Chiltern Villages; Cliveden; Great Missenden; Little Chalfont & Amersham Common; Penn Wood & Old Amersham; Ridgeway East; Ridgeway West; Terriers & Amersham Hill	Councillor Steve Bowles Stuart McNair		7/11/22
<p>Russet Street/Worcester Street, Berryfields, Aylesbury – Prohibition of Motor Vehicles Traffic Regulation Order Proposal to introduce a ‘Prohibition of Motor Vehicles’ Traffic Regulation Order (TRO) on Russet Street/Worcester Street, Berryfields, Aylesbury.</p>	Stone & Waddesdon	Councillor Steve Broadbent David Cairney		16/6/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>S106 Denham Local Priority scheme Key Decision Report for the S106 Denham Local Priority Scheme.</p>	Denham	Councillor Steve Broadbent Daniel Pearson		28/9/22
<p>Stablebridge Road, Aston Clinton - 30mph Speed Limit T.R.O Decision regarding the introduction of a 30mph speed limit restriction on a section of Stablebridge Road.</p> <p>A decision will only be required if there are objection/s during its statutory consultation period.</p>	Aston Clinton & Bierton	Councillor Steve Broadbent Bestman Agu		26/10/22
<p>Station Road, Quainton - Proposed Traffic Calming Build Out Barwood Homes propose to fully fund and construct a Traffic Calming Build Out on Station Road, Quainton. This is to facilitate the widening of the existing footway to 1.5m beside No.17 Station Road. Works would be carried out via a Section 278 Legal Agreement.</p>	Great Brickhill	Councillor Steve Broadbent Darryl Bonsor		22/10/21
<p>The Courtyard, High Wycombe Disposal options for surplus land in High Wycombe.</p>	Abbey	Councillor John Chilver John Reed	Part exempt (para 3)	10/11/22

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<p>Voluntary and Community Sector Stabilisation Fund This report details a proposal to create a VCSE Stabilisation fund using a portion of the Buckinghamshire Lottery Community Fund. The purpose of the fund is to ensure the stability of the VCSE sector within Buckinghamshire and ensure they are able to support the Opportunity Bucks programme as the sector faces rising cost of living / inflationary pressures.</p>		<p>Councillor Martin Tett Gail Hudson</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/12/22</p>
March 2023 Leader Decisions				
<p>Bus Service Enhanced Partnership To set up an Enhanced Partnership with bus operators in accordance with Department of Transport guidance.</p>		<p>Councillor Steve Broadbent Lindsey Vallis</p>		<p>26/1/23</p>
<p>Leasehold Acquisition - Coombe Lodge, Butlers Cross Leasehold Acquisition to support the Councils response to Residential Temporary Accommodation needs in Buckinghamshire at Coombe Lodge, Wendover Road, Butlers Cross, Aylesbury HP17 0TZ</p>	<p>Ridgeway East</p>	<p>Councillor John Chilver John Reed</p>	<p>Part exempt <i>(para 3)</i></p>	<p>2/2/23</p>
<p>Property at Cressex Road, High Wycombe Release of Covenant</p>	<p>Booker, Cressex & Castlefield</p>	<p>Councillor John Chilver John Reed</p>	<p>Part exempt <i>(para 3)</i></p>	<p>2/2/23</p>

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<p>Recommissioning of Buckinghamshire Healthy Child Programme (0-19 Years) Public Health Nursing Services</p> <p>To agree the recommissioning of the Buckinghamshire Healthy Child Programme (0-19 Years) Public Health Nursing Services contract. This will be based on the current model, with some amendments to meet the revised national guidance. And to also agree to delegate authority for award of the contract to the appropriate officer following the procurement process.</p>		<p>Councillor Angela Macpherson</p> <p>Tracey Ironmonger</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>23/12/22</p>
April 2023 Leader Decisions				
<p>School Transport Policy - consultation findings and recommendations</p> <p>Post-consultation findings and recommendations on proposed changes to:</p> <ul style="list-style-type: none"> - Home to School Transport Policy, - Post-16 Transport Policy Statement 2023/24 - School bus ticket charges - Spare Seat Scheme Fees for adoption from 2023/24 		<p>Councillor Steve Broadbent</p> <p>Lindsey Vallis</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>2/2/23</p>

Individual Leader decisions (in consultation with the Cabinet Member) are not discussed at meetings – a report is presented to the Cabinet Member and the Leader will decide whether to sign the decision.

If you have any questions about the matters contained in this forward plan, please get in touch with the contact officer. If you have any views that you would like the cabinet member to consider please inform the democratic services team in good time ahead of the decision deadline date. This can be done by telephone 01296 382343 or email democracy@buckinghamshire.gov.uk. You can view decisions to be made and decisions taken on the council's website.

The council's definition of a 'key decision' can be seen in part 1 of the council's [constitution](#).

Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision maker. Subject to prohibition or restriction on their disclosure, this information will be published on the website usually five working days before the date of the meeting. Paper copies may be requested using the contact details below.

*The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt (private) information as defined in part I of schedule 12a of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1 - Information relating to any individual

Paragraph 2 - Information which is likely to reveal the identity of an individual

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 - Information which reveals that the authority proposes:

(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

(b) to make an order or direction under any enactment

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of schedule 12a of the Local Government Act 1972 requires that information falling into paragraphs 1 - 7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or may contain confidential information. Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below.

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